

CENSUS WEBPAGE VIEWING 101s

1. TURN OFF YOUR POPUP BLOCKERS! If you know how to do this on your own, go ahead. If not find someone in your library who knows how to do this to do it *OR* you can go to this webpage for instructions about how to do this and also how to solve any popup blocker or download blocking problems –

https://ask.census.gov/cgi-bin/askcensus.cfg/php/enduser/std_adp.php?p_faqid=724

2. REMEMBER: anyplace you have a choice of accessing data in either PDF format or Excel format, the data in Excel will usually have *more years of data at greater subject and geographical detail.*

3. If you don't touch your computer while using the Census website it will time out after 30 minutes. To avoid this, either use the "Save Query" tool or the lesser tool of "Bookmark" so the work that you've done won't disappear.

4. What will still be published in the formats of paper or CD-ROM?

DVDs – Summary Files 1 & 2, Congressional District Summary File, State Legislative District Summary File, AIAN Summary File

PAPER – Population and Housing Unit Counts (one per state, D.C., P.R., and a U.S. Summary Volume), Characteristics of AIANs by Tribe, 2010

Census Briefs

Special Reports

NOTE: these DVDs and paper volumes *will not* replicate all of the data that exists on the website.

5. Use the "Back to Search" button rather than clicking your computer's back button; this may take you out of your search.

6. Levels of service: you choose from a. doing the data search for your customers, which might include such options as doing the data search for a professor or for your mayor, etc. and not doing them for others; b. working with your customer and you do the search together; c. doing nothing for your customer except giving/showing them user guides printed and on websites; and d. referring them to your State Data Center and regional office of the Census Bureau, especially for data that can only be FTP-downloaded.

Here are the State Data Centers - <http://www.census.gov/sdc/network.html>

Here are the regional Census Bureau offices - <http://www.census.gov/regions/>

You should also expect them both to provide training for Census products, although they may or may not be able to travel to do training.

7. In this website the term "filter" applies to the second and succeeding data choices you make, not your first choice. You add one or more filters to your initial data search choice.

Steve Beleu, Oklahoma Dept. Libraries, May 5, 2011