

Minutes
Oklahoma Department of Libraries
ODL Board of Directors
August 24, 2012
10:00 a.m.
South Conference Room

Chairman Johnson called the meeting to order at 10:10 a.m. and asked for roll call. Board members present: Jon Douthitt, Don Evans, Judy Haught, Hannibal Johnson, Anne Morgan, Ann Ritchie, Harlene Wills, and Susan McVey, ex officio.

Guests and staff members present: Mike Adams, Thomas W. Lancaster (Nikkii Adams), Connie Armstrong, Ching-Yu Chi, Jan Davis, Deroys Dorsey, Sharon Douthitt, Gengy Edwards, Leslie Gelders, Susan Gilley, Doug Haught, Linda Jordan, Karl Kramer, Judie Matthews, Sadie Mattox, Vicki Mohr, Cindy Mooney, Michael O'Hasson, Gary Phillips, Shalalah Saunders, Vicki Sullivan, Judy Tirey, Cathy Van Hoy, Pat Williams, and Bill Young.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2012 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State on January 4, 2012 and public notice of this meeting, together with the agenda, was posted in prominent public view on the glass exterior walls of the Allen Wright Memorial Library Building, 200 NE 18th Street, Oklahoma City, August 16, 2012, 4:30 p.m. Notice of the Board meeting and an agenda were sent to all public libraries on August 16, 2012 at 10:53 a.m. The announcement of the Board meeting and agenda were posted on the Oklahoma Department of Libraries (ODL) website at 9:40 on August 20, 2012.

Chairman Johnson asked for consideration of the minutes of the June 8, 2012 board meeting. Morgan moved to approve the minutes. Douthitt seconded the motion. Votes were as follows: Douthitt, yes; Evans, yes; Haught, yes; Johnson, yes; Morgan, yes; Ritchie, yes; Wills, yes. The motion passed and the minutes were approved.

Director's Report and Division Activity Reports

McVey announced new staff members have joined ODL. Cindy Mooney introduced Deroys Dorsey who is the new Mailroom Coordinator. Jan Davis introduced new Archivist Records Management Specialist Judith Matthews. Jan also reminded everyone October is Archives month, and she revealed a new poster created in conjunction with the Teaching with Primary Sources Project.

Linda Jordan recognized current staff members who've been hired into open positions within the Library Resources division. Melicia Caruthers filled the position of retiree Sharon Asher, as Acquisitions Manager. David Hankey has been promoted to Interlibrary Loan Manager. Cynthia Black has transferred to the Circulations Manager position.

Chairman Hannibal presented employees Shalalah Saunders and Sadie Mattox with commemorative pins and certificates for their five years of service with the State of Oklahoma. Michael Adams was

honored for 25 years of service at ODL. Recently, he was transferred to the Office of Management and Enterprise Services during the IT consolidation. Hannibal congratulated Michael and presented him with a 25 year pin and certificate. In addition, he was also congratulated by OMES Program Manager Brian Berglan.

Leslie Gelders presented information on Oklahoma's new health literacy effort. The definition of health literacy is the degree in which individuals have the capacity to obtain and process health information to help make good health decisions. Oklahoma ranks the forty-eighth worst state in the country in the health of its residents. Most health information is written at a tenth grade level. The average reading level across the country is eighth grade. Twenty percent of the population reads at the fifth grade level. Nearly half a million Oklahomans can't read health information.

Gelders mentioned what a wonderful job Bill Struby from ODL's Public Information Office did on developing new health literacy materials. Gelders announced that ODL is co-hosting Oklahoma's first Health Literacy Summit in September 2012, which will be limited to 250 attendees. This will be the first time the health and literacy community professionals have come together to start talking about some of these issues. Evans asked if the health care professionals have already committed to the summit. Gelders replied the Deputy Commissioner from the Health Department wanted representatives from all county health departments to attend.

The Health Department, in collaboration with ODL, created a Health Literacy website to be unveiled at the summit by former state legislator James Hamilton. Morgan asked how the program is funded. Gelders said the summit started with zero budget, but has received commitments from several sponsors, including Blue Cross Blue Shield, the Tobacco Settlement Act, the Oklahoma Health Care Authority, and the Oklahoma Optometric Association. Morgan wanted Gelders to know there are opportunities for private sponsors.

Bill Young presented the new Bob Stoops and Mike Gundy "Read*Y'all" posters funded by the Metropolitan Library System's Endowment Trust. Each coach is featured on an individual poster, and there is also a poster featuring both coaches. Young said it was very difficult for both coaches to get together for a photo shoot, but with the creative imagination of Bill Struby (and Photoshop) it came together wonderfully. Morgan asked if the posters would be available to all public libraries. Young said the posters will be available for pick-up at various library events and are free to libraries.

Morgan asked McVey to explain why ODL installed a security system. McVey said there has been encouragement to have a more controlled environment. Morgan said it's an accommodation to the changed world. McVey said yes, but that the library collection will remain open to the public without patrons having to undergo any type of security check.

There was no public comment.

Consideration and possible vote on FY2014 ODL Budget request

McVey explained two pass-through-funds that support the State Aid to Public Libraries and Literacy Grants in the state have been reduced over the last three years by 19%. McVey would like to see these

funds restored because of the support it provides to public libraries and communities. In addition, this pass-through-funding counts towards ODL's federal maintenance of effort. ODL receives approximately \$2 million in federal funds every year. Currently the Reading Programs for Children and Young Adults use federal Library Services and Technology Act funds from the Institute of Museum and Library Services to fund the Summer Reading Program. In light of possible further reductions to federal funding, McVey suggested shifting these programs to state funding to ensure the program continues.

Chairman Johnson moved for motion of consideration and vote on the FY2014 ODL Budget request. Morgan seconded the motion. Votes were as follows: Douthitt, yes; Evans, yes; Haught, yes; Johnson, yes; Morgan, yes; Ritchie, yes; Wills, yes. The motion passed on the FY2014 ODL Budget request.

Consideration and possible vote on selected federal Library Services and Technology Act project

McVey said this request is an attempt to help increase the staffing that's available for the Public Library Websites project. It would allow ODL to use federal funds to work on a project that was begun and needs to be continued.

Chairman Johnson asked for consideration and vote on the selected federal Library Services and Technology Act project. Morgan made the motion to approve and Douthitt seconded. Votes were as follows: Douthitt, yes; Evans, yes; Haught, yes; Johnson, yes; Morgan, yes; Ritchie, yes; Wills, yes. The motion passed on the selected federal Library Services and Technology Act project.

Chairman Johnson asked for consideration and vote to adjourn the meeting. Douthitt made the motion and Wills seconded. Votes were as follows: Douthitt, yes; Evans, yes; Haught, yes; Johnson, yes; Morgan, yes; Ritchie, yes; absent; Wills, absent. The motion passed and the meeting adjourned at 11:24 a.m.

The next ODL Board meeting is scheduled for December 7, 2012, 10:00 a.m., ODL, South Conference Room, 2nd floor.

Susan C. McVey, Ex Officio