

Minutes
ODL Board of Directors
June 15, 2007
10:00 a.m.
Oklahoma Department of Libraries
South Conference Room
Oklahoma City, OK

Chair Judi Knapp called the meeting to order at 10:00 a.m. and asked for roll call. Board members present: Betty Bass, Ann Geurkink, Hannibal Johnson, Judi Knapp, Tom Terry, and Susan McVey, ex officio. Absent: Wally Turner, Harlene Wills.

Guests and staff present: Connie Armstrong, Duchess Bartmess, Adrienne Butler, Sarah Clough, Karen Currie, Jan Davis, Leslie Gelders, Susan Gilley, Gary Harrington, Kristi Hawkins, Vicki Mohr, Kitty Pittman, Debra Schwartz, Vicki Sullivan, Judy Tirey, Cathy Van Hoy, Pat Williams, and Bill Young.

In conformity with the Oklahoma Open Meeting Act, advance notice of the 2007 regularly scheduled meetings was transmitted to the Oklahoma Secretary of State on December 6, 2006 and public notice of this meeting, together with the agenda, was posted in prominent public view on the glass exterior walls of the Allan Wright Memorial Building, 200 NE 18th Street, Oklahoma City, on June 13, 2007 at 8:45 a.m. In addition, an email announcement of the meeting with agenda was sent to all Oklahoma public libraries on June 12, 2007 and the announcement of the Board meeting and agenda were posted on the ODL website on June 11, 2007, 11:30 a.m.

Knapp asked for consideration of the minutes of the April 4th, 2007 meeting. Geurkink moved the minutes be approved. Bass seconded. Votes were as follows: Bass, yes; Geurkink, yes; Johnson, yes; Knapp, yes; Terry, yes; Turner, absent; Wills, absent. The motion passed.

ODL's audit by the State Auditor and Inspector's office was distributed. The audit covers July 1, 2005 through December 31, 2006. The Auditor's representatives met with various ODL staff to observe internal controls and the inventory practices. A summary was written and ODL was given a chance to respond to any exceptions. The results were more segregation of duties in the fiscal office to meet with the auditor's suggestions.

Connie Armstrong, editor of the *Oklahoma Almanac*, talked about the new edition's Oklahoma Centennial theme. It will be sold at Barnes & Noble, Hastings, Borders, and Full Circle bookstores, as well as the Oklahoma History Center. The *Almanac* includes feature essays on how people and events have shaped Oklahoma over the last one hundred years, including an essay by ODL board member Hannibal Johnson. Copies were sent to all public libraries and two copies were presented to each legislator and one to their assistant. Due to the high number of school libraries (1,800), ODL was unable to provide books to them. The book has received very positive feedback and sales have been strong.

Pat Williams reported on *Siga Adelante*, a project funded by a grant from the Bill and Melinda Gates Foundation. *Siga Adelante* or "Moving Forward" combines library, literacy, and English as a Second Language (ESL) programs. Sixty-five thousand dollars (\$65,000) was requested and the Gates Foundation granted thirty-three thousand seven hundred and nineteen dollars (\$33,719.00) for the first year. Gates is considering using Oklahoma's templates and curriculum plans for projects for other states. First year grantees (Altus, Poteau, Purcell, Stillwater, Tulsa, and Wagoner) will receive five thousand one hundred dollars (\$5,100.00) each and will have programs on Health, Family Literacy and Citizenship. Second year topics (if funded) will include Jobs and Employment, Finance and Consumer Education, and an overall community cultural topic. Pilot sites will form a template with curriculum, how to order materials, website

contacts and many other resources. As an example, Wagoner threw a pizza party. While children were working on crafts and having story time, adults received information on the oral immigration test. Copies of the test were provided and interpreters were available if needed. This and other programs have been well received by the Hispanic community.

Vicki Mohr reported the Library Services and Technology Act (LSTA) new Five Year plan is in process and due on June 30th, 2007 to the Institute of Museum and Library Services (IMLS). The plan will be on ODL's web site and submitted to the board for approval at the next board meeting. Goals remain relatively the same with emphasis on partnerships. An IMLS representative made a site visit and provided feedback on Oklahoma's plan. The plan may be amended every year as needed.

McVey reported on legislation passed this year. Senate bill (SB) 188, ODL's appropriation bill, contained an increase of four hundred and twenty five thousand dollars (\$425,000) for State Aid to public libraries. This amount will be used to increase the per capita amount for library service area which will amount to approximately a twenty percent (20%) increase. Grant amounts will fluctuate due to population changes.

House bill (HB) 1072 and 1318 recreated the Archives and Records Commission until year 2013.

Senate bill (SB) 69 changes the Open Meeting Act to allow board meetings by video conference, provided they meet the criteria of a quorum at the main site, with those at satellite locations attending within their jurisdiction. Agendas must be posted, with public allowed to attend and make public comment.

House bill (HB) 1804, effective November 1st, 2007, distinguishes what services state agencies can provide to immigrants. McVey will attend an afternoon meeting June 15th for clarification and the impact on public libraries and literacy councils. McVey will report on the bill at the next board meeting.

Knapp presented a five year certificate and service pin to ODL employee Jan Davis. Davis works in the Archives and Records division and works closely with the Historical Records Advisory Board.

Knapp asked for public comment. There was none.

Knapp asked the ODL Board Officers Nomination Committee for a report. The committee nominated Knapp to retain chair position, and Geurkink for vice chair. Knapp asked for consideration and possible vote on the Nominating Committee's recommendations. Terry moved the nominations be approved. Johnson seconded. Votes were as follows: Bass, yes; Geurkink, yes; Johnson, yes; Knapp, yes; Terry, yes; Turner, absent; Wills, absent. The motion passed.

Knapp presented outgoing board member Duchess Bartmess with a *Resolution of Appreciation* for serving on the ODL Board from 2002-2007 and thanked her for bringing her knowledge and experience and background at the Capitol to ODL. Bartmess thanked the board and said serving has been a delightful and inspiring experience, especially with McVey's leadership.

McVey presented the FFY2007 recommended LSTA proposals. The federal funding amount is now known so additional proposals are submitted for consideration. Bass moved the proposals be approved. Geurkink seconded. Votes were as follows: Bass, yes; Geurkink, yes; Johnson, yes; Knapp, yes; Terry, yes; Turner, absent; Wills, absent. The motion passed.

With no further business, the board adjourned at 10:40 a.m. The next ODL board meeting will be at the Oklahoma Department of Libraries, South Conference Room, 10 a.m. on August 24th, 2007.

Susan McVey, Secretary