

**Minutes**  
**ODL Board of Directors**  
**January 28, 2005**  
**10:00 a.m.**  
**Oklahoma Department of Libraries**  
**South Conference Room**  
**Oklahoma City, Oklahoma**

Chair Judi Knapp called the meeting to order at 10:00 a.m. and asked for roll call. Board members present: Duchess Bartmess, Betty Bass, Hannibal Johnson, Doyle Kinney, Judi Knapp, and Susan McVey, ex officio. Absent: Anne Geurkink, Sherry Roberts.

Guests and staff present: Connie Armstrong, Karen Currie, Ginny Dietrich, Carol Fox, Susan Gilley, Mary Hardin, Gary Harrington, Vicki Mohr, Debra Schwartz, Vicki Sullivan, Judy Tirey and Bill Young.

Knapp asked for consideration of the minutes of the November 5, 2004 meeting. Bartmess moved the minutes be approved. Kinney seconded. Votes were as follows: Bartmess, yes; Bass, yes; Johnson, yes; Kinney, yes; Knapp, yes; Geurkink, absent, Roberts, absent. The motion passed.

McVey asked for introduction of new staff. Vicki Mohr introduced Judy Tirey, the new Library Services and Technology Act (LSTA) coordinator. Tirey has worked in the insurance field and as a school media specialist. Tirey will also handle construction and work with the state's institutions.

Bill Young introduced Connie Armstrong. Armstrong is the new *Oklahoma Almanac* editor. Armstrong was previously employed at Redlands Community College, Oklahoma State University and the Oklahoma Historical Society.

Ginny Dietrich spoke about the new Teen reading program. ODL has produced a children's summer reading program for approximately the last thirty years, but for the first time, there will be a teen program, *Laugh Out Loud*. Subway is the corporate sponsor for the program for at least half, and possibly the whole state. The *Teen Queens*, a group of librarians, have developed the program. The manual will be printed on CDs and will be sent to all public libraries. It will be promoted at the six regional summer reading workshops in March. Carabiners (a device used in mountain climbing or worn on a belt loop) will be given to participating teens. Dietrich passed around several different types of carabiners, one with a built in flashlight and whistle and one with a clock. The teen people are leaning toward the flashlight carabiners.

New per diem amounts were shared. Mileage has gone up to 40.5 cents per mile. Lodging reimbursement is \$66 dollars in Oklahoma City and \$64 dollars in Tulsa. Meal reimbursement is \$43 dollars in Oklahoma City and \$31 dollars in Tulsa.

The Oklahoma Book Awards will be held on March 12<sup>th</sup> at the Oklahoma City Petroleum Club. C.J. Cherryh will receive the Arrell Gibson Lifetime Achievement Award and Woody Guthrie will be honored with the Ralph Ellison Award. Mr. Guthrie's son, Arlo, will attend the ceremony. Invitations were extended to the board.

McVey reported on the upcoming legislative session. She distributed copies of three bills to the Board that appear to affect libraries and ODL. The legislative session will begin February 7, 2005.

McVey talked about House Bill 1371 which appears to be a shell bill. It addresses cities and towns and libraries' appointments of library board officers. Senate bills 428 and 429 arose from an interim study request to study appointments to the ODL Board and investigate changing the State Aid formula. S.B. 428 would change the way ODL board members are chosen. The Governor appoints members to the board and the Senate interviews and votes on the nominees. Currently, the board is appointed according to congressional districts with two "at large" members. The bill would alternate on a rotating basis, whether an ODL board member would be from an area with a system or an area where there was no library system. A board member said that systems serve the greatest number of constituents. Another felt it was a rural versus urban issue, which is a constant pull in the legislature.

Senate Bill 429 would change the State Aid formula. Currently, systems receive per capita plus an amount for square mileage served. Non-system libraries receive either a minimum base grant (\$1,500) or a per capita amount for those with over 3,000 population. The bill would change the formula to give square mileage amounts to non-system libraries also. If a county had more than one non-system library, the funds would be prorated. If additional funding is attached, the Public Library Directors Council (PLDC) and the state library association would be in favor of the bill. If funding is not attached, dividing the existing money available would result in a substantial financial loss to public library systems. Knapp asked what the timeframe for response was. Knapp will investigate further and write a letter to the bill's authors with the board's concerns on both SB 428 and 429 if it appears warranted.

ODL has received \$2,112,874 from the Institute of Museum and Library Services (IMLS) for 2005. This is above the 2004 allotment. With current carryover, all proposals are fundable, with the board's approval. Most are continuing projects, ongoing services, and critical to the delivery of services. Bartmess made a motion to accept the 2005 LSTA grant proposals and Bass seconded. The votes were as follows: Bartmess, yes; Bass, yes; Johnson, yes; Kinney, yes; Knapp, yes; Geurkink, absent, Roberts, absent. The motion passed.

Due to the three year rolling average, revenue reductions and ODL's reduced maintenance of effort, Oklahoma's federal FY2006 grant will be reduced by an estimated \$279,000. Bartmess asked that replacement of the \$279,000 be included in the agency's budget request. The legislature is concerned that agencies not lose federal funds.

McVey discussed the proposed *Violence in the Workplace* policy. Debra Schwartz, liaison from the Office of Attorney General, said it is a good idea to have a policy to let employees know what acceptable and unacceptable behavior is. The policy will be given to each employee with a

sign off page to be kept in their personnel file. Johnson moved the policy be accepted with the addition of noting administrative leave will be taken (item f) and the term “workplace” or “work place” be used consistently. Kinney seconded. Votes were as follows: Bartmess, yes; Bass, yes; Johnson, yes; Kinney, yes; Knapp, yes; Geurkink, absent, Roberts, absent. The motion passed.

The next ODL board meeting will be held during the Oklahoma Library Association Conference in Norman at the National Center for Employee Development. The facility is east of Norman on Highway 9. The meeting adjourned at 11:30 a.m. ODL’s next board meeting is April 1, 2005, 10 a.m.

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Susan McVey, Secretary